



Montana DEERS/RAPIDS Military ID Card Site Locations

Location	Hours of Operation	Phone Numbers Appointment Website
HELENA - FORT HARRISON HELENA ARMED FORCES RESERVE CENTER (HAFRC) 1959 MT MAJO STREET, FORT HARRISON, MT	WALK-IN MON-THU 0830-1630 FRIDAY 0830-1500	406-324-3249 SITE: 620755 & 620336
BILLINGS ARMED FORCES RESERVE CENTER 2915 GABLE ROAD, BILLINGS, MT	BY APPOINTMENT WED 0800-1600	406-324-5409 SITE: 153314
BELGRADE ARMY NATIONAL GUARD 350 AIRPORT ROAD, BELGRADE, MT	BY APPOINTMENT WED 0800-1600	406-324-5008 / 5026 SITE: 620171
KALISPELL ARMY NATIONAL GUARD 2989 US HIGHWAY 93 N, KALISPELL, MT	WALK-IN WED-THU 0900-1200 & 1300-1600	406-324-5168 SITE: 620172
BUTTE ARMY NATIONAL GUARD 600 GILMAN AVENUE, BUTTE, MT	BY APPOINTMENT MON-FRI 0800-1600	406-324-5217 SITE: 620173
MISSOULA ARMY RESERVE CENTER 9283 RUNNING WEST ROAD, MISSOULA, MT	BY APPOINTMENT WED 0800-1600	406-324-5129 / 5113 / 5108 SITE: 620355
GREAT FALLS AIR NATIONAL GUARD 2800 AIRPORT AVENUE B, GREAT FALLS, MT	WALK-IN M, T, TH, F 0900-1200 & 1300-1530 WED 1200-1530	406-791-0284
GREAT FALLS MALMSTROM AIR FORCE BASE GOODARD AVENUE, GREAT FALLS, MT	WALK-IN & APPOINTMENT MON-FRI 0730-1630	406-731-4155

DEERS/RAPIDS Enrollment Frequently Asked Questions

JUST GOT MARRIED? INITIAL ENROLLMENT OF SPOUSE: When adding your spouse to DEERS, the sponsor and spouse must be present and provide the following forms of documentation: A valid state or federal government photo ID, original/certified copy of marriage certificate, Social Security Card, and Birth Certificate. If your spouse is a foreign national, you must have the original marriage certificate, valid passport, and birth certificate. All documents need to be certified and translated into English.

ADDING NEWBORN/CHILDREN TO DEERS:

Sponsor must have the following documents for the child: Original Birth Certificate/Certificate of Live Birth authenticated by attending physician and social security card (if available). If a stepchild is being added, the marriage license is also needed.

Required documents for Students 21+ enrolled in college: College students (dependents of Service Member who are full-time students age 21-23): A letter from the Office of Registrar showing date of enrollment and anticipated date of graduation, and identifying the student as a "full-time" student in accordance with the criteria established at the college

CHILDREN BORN OUT OF WEDLOCK: Female Sponsors: Child's Birth Certificate and Social Security Number. Male sponsors: Court order establishing paternity or State Voluntary Acknowledgement of Paternity Form, Child's Birth Certificate, SSN & legal documents showing adjudicated paternity.

ENROLLING DEPENDENT WARD: You will need to provide a DFAS letter of approval, Court Document placing the child in the member's household for at least 12 months, Birth Certificate & Social Security card. Please note that all documents must be translated into English and certified.

PARENT ENROLLMENT: You will need to pick up a Dependency Determination Application from Finance and apply for approval through DFAS. Provide letter of approval at time of enrollment, service member's birth certificate and a valid Photo ID of your parent and SSN card.

PARENT-IN-LAW ENROLLMENT: Enrollment process & documents are the same as the Parent Enrollment listed above but instead of Sponsor's Birth Certificate you will need SPOUSE'S Birth Certificate & Marriage Certificate. Note all documents must be translated into English & certified.

POWER OF ATTORNEY (POA): If your Military Sponsor is at Basic Training, AIT, DEPLOYED or on TDY orders that he/she is unable to accompany you. A valid original "General" or "Special" Power of Attorney that will allow you to conduct DEERS business on your sponsor's behalf is required.